

Registration Information & Instructions for Utilities Use of the Rights-of-Way

Any person that owns, operates, or maintains a utility under, on, over, across, or within a public right-of-way, or that must submit an application for a permit to place, install, locate, relocate, construct, maintain, repair, operate, or remove any utilities under, on, over, across, or within the public right-of-way shall register as required by Chapter 23 of the City of Gainesville Code of Ordinances. A copy of the ordinance may be obtained from the City Clerk's Office or www.cityofgainesville.org.

Registration is only required **once** for each utility wishing to occupy the rights-of-way. Once registered, a utility may obtain permits for all subsequent work without repeating the registration process.

New applicants requesting access to the rights-of-way should review the following:

- FLA. STAT. § 337.401
- City of Gainesville Code of Ordinances, Chapter 23, Article VI

Note: Permits for utilities are issued by the Engineering Department, Construction Services Division. No permits will be issued until the registration process is complete.

This registration packet is for providers who currently have telecommunications facilities or private networks in or over the city's rights-of-way and new users wishing to place facilities in a city right-of-way.

For questions regarding this application or the application process:

City of Gainesville
Public Works Department
(352) 334-5070
dg_pw_permits@cityofgainesville.org

Completed applications should be submitted to:

City of Gainesville
Public Works Department
P.O. Box 490, St. 58
Gainesville, FL 32627
dg_pw_permits@cityofgainesville.org

UTILITIES PROVIDER REGISTRATION FORM

Date Submitted: _____

A. General Information

Provider Name: _____

Address of Business Office: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

Email Address: _____ Employer Identification Number: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Email Address: _____

B. Certificate – Attach as Exhibit A

Copy of registrant's current certificate of authorization, public convenience and necessity, or other applicable certifications or licenses issued by the Florida Public Service Commission, Florida Department of State, Federal Communications Commission, or other federal authority.

C. Indemnification, Hold Harmless, and Insurance Requirements – Attach as Exhibit B

Copy of registrant's current Certificate of Insurance listing the City of Gainesville as an additional insured which comports with the coverage and limits provided in Section 23-114(p):

1. Comprehensive General Liability - including premises/operations; independent contractors; contractual liability; products/completed operations; XCU coverage; and personal injury and property damage coverage for limits of no less than \$3,000,000 per occurrence combined single limit and \$5,000,000 in the aggregate.

2. Commercial Automobile Liability - coverage for all owned, non-owned, and hired vehicles for limits of no less than \$1,000,000 per occurrence combined single limit.

3. Worker's Compensation and Employer's Liability - worker's compensation in an amount not less than the statutory limit and employer's liability insurance with limits of not less than \$1,000,000.

4. Commercial Excess or Umbrella Liability - commercial excess or umbrella liability coverage may be used in combination with primary coverage to achieve the required limits of liability.

D. Pass-Through Provider Statement

As defined in F.S.S. 337.401(6)(a)1.a.: A pass-through provider is any person who places or maintains a communications facility in the roads or rights-of-way of a municipality or county that levies a tax pursuant to chapter 202 and who does not remit taxes imposed by that municipality or county pursuant to chapter 202.

Do you provide or intend to provide communications services within the City of Gainesville? **Yes** **No**

Do you intend to have your communications facilities pass through the City of Gainesville? **Yes** **No**

Do you lease or intend to lease your facilities to others who will provide communications services within the City of Gainesville? **Yes** **No**

E. Term of Certificate

Current and valid registration information shall be provided and maintained in accordance with Section 23-113. Updated information shall be provided to the City within ninety (90) calendar days of any change.

F. Signature

By signing this form, the registrant agrees to comply with the terms and conditions as provided in Chapter 23, Article VI. – Public Rights-of-Way Use By Utilities and any other applicable city codes.

Signature of Officer or Agent

Date

Printed Name and Title of Officer or Agent

FOR CITY USE ONLY

Date Received: _____

Date Approved: _____

Comments:
