

## HISTORIC PRESERVATION BOARD MINUTES

January 6, 2015 5:30 PM  
 City Hall Auditorium  
 200 E. University Ave

<u>Members Present</u>	<u>Members Absent</u>	<u>Staff Present</u>
Jay Reeves, Jr. (Chair)		Onelia Lazzari
Bill Warinner (Vice-Chair)		Jason Simmons
Betsy Albury		Dean Mimms
Scott Gill		Sal Cumella
Michelle Hazen		Sean McDermott
Charlotte Lake		
Ann Stacy		
Jason Straw		
	Katie Jacob	

- I. Roll Call
- II. Approval of Agenda (*Note: order of business subject to change*)

<b>Motion By:</b> Bill Warinner	<b>Seconded By:</b> Scott Gill
<b>Moved To:</b> Approve	<b>Upon Vote:</b> 8-0

- III. Announcements
- IV. Approval of Minutes: December 2, 2014

**BOARD MEMBERS**

Chair: Jay Reeves      Vice Chair: Bill Warinner  
 Scott Gill, Betsy Albury, Michelle Hazen, Anne Stacy, Charlotte Lake, Jason Straw, Katie Jacob (Student Appointee)  
 Staff Liaison: Jason Simmons

<b>Motion By:</b> Bill Warinner	<b>Seconded By:</b> Scott Gill
<b>Moved To:</b> Approve	<b>Upon Vote:</b> 8-0

**V. Requests to Address the Board**

**VI. Old Business**

**VII. New Business**

1. **Petition HP-14-00076 & Petition HP-14-00077** Carla J. Harvey, owner. Certificate of Appropriateness & Ad Valorem Tax Exemption for renovation to a single-family dwelling and accessory structure. Located at 712 NE 3<sup>rd</sup> Avenue. This building is contributing to the Northeast Residential Historic District.

Staff Report

- Exhibit 1 Application
- Exhibit 2 Photos of Property
- Exhibit 3 City of Gainesville Code of Ordinances Section 25-65
- Exhibit 4 Historic Preservation Rehabilitation and Design Guidelines
- Exhibit 5 Master Site File for property

Sal Cumella, Planning intern, gave the staff presentation.
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<b>Motion By:</b> Bill Warinner	<b>Seconded By:</b> Jason Straw
<b>Moved To:</b> Approve	<b>Upon Vote:</b> 7-0 with Michelle Hazen recusing herself

2. **Petition HP-14-00075** Doug Nesbit, Sandhill Building Co. LLC, agent for David Levitt and Mark Mitchell. Proposed addition on the rear of an existing single-family dwelling. Located at 1040 NE 4<sup>th</sup> Street. This building is contributing to the Northeast Residential Historic District.

Staff Report

- Exhibit 1 Historic Preservation Rehabilitation and Design Guidelines  
Exhibit 2 Application and Photos  
Exhibit 3 Master Site Plan  
Exhibit 4 Site Plan, floor plan and elevations

Jason Simmons, Planner, gave the staff presentation. The notice requirements were not met concerning posting a sign on the property indicating the development proposal. Therefore, no vote could be taken on the petition. Board members had no comments. Doug Nesbit made a brief presentation.

<b>Motion By:</b> N/A	<b>Seconded By:</b> N/A
<b>Moved To:</b> N/A	<b>Upon Vote:</b> N/A

3. **Petition HP-14-00078** Jay Reeves, J. Reeves & Associates Inc., agent for Pleasant Street Historic Society. Reconstruct a porch on the front of a building. Located at 321 NW 8<sup>th</sup> Avenue. This building is contributing to the Pleasant Street Historic District.

Staff Report

- Exhibit 1 Historic Preservation Rehabilitation and Design Guidelines  
Exhibit 2 Application and Photos and Master Site File  
Exhibit 3 Form 8B, Memorandum of Voting Conflict

Jason Simmons, Planner, gave the staff presentation.

<b>Motion By:</b> Scott Gill	<b>Seconded By:</b> Charlotte Lake
<b>Moved To:</b> Approve with the option of using either the square balusters or turned balusters.	<b>Upon Vote:</b> 7-0 with Jay Reeves recusing himself.

**VIII. Board Elections**

The floor was opened for nominations for Chair and Vice Chair. Jay Reeves nominated Bill Warinner for Chair, Jason Straw seconded the nomination. Bill Warinner nominated Scott Gill for Vice Chair, Charlotte Lake seconded.

<b>Motion By:</b> Jay Reeves	<b>Seconded By:</b> Jason Straw
<b>Moved To:</b> Approve Bill Warinner for Chair.	<b>Upon Vote:</b> 8-0

<b>Motion By:</b> Bill Warinner	<b>Seconded By:</b> Charlotte Lake
<b>Moved To:</b> Approve Scott Gill for Vice Chair.	<b>Upon Vote:</b> 8-0

**IX. Information Items:**

A. Presentation by City Attorney’s Office


**X. Board Member Comments**

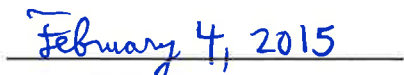
**XI. Adjournment**

For further information, please call 334-5022.  
If any person decides to appeal a decision of this body with respect to any matter considered at the above-referenced meeting or hearing, he/she will need a record of the proceedings, and for such purposes it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities who require assistance to participate in the meeting are requested to notify the Equal Opportunity Department at 334-5051 (TDD 334-2069) at least 48 hours prior to the meeting date.

  
\_\_\_\_\_  
Chair, Historic Preservation Board  
Bill Warinner

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Staff Liaison, Historic Preservation Board  
Jason Simmons

  
\_\_\_\_\_  
Date

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Azer Michelle Ayne</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Historic Preservation Board</i>
MAILING ADDRESS <i>430 NE 9 Avenue</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY <i>Covington</i> COUNTY <i>Stachua</i>	NAME OF POLITICAL SUBDIVISION: : :
DATE ON WHICH VOTE OCCURRED <i>1/6/2015</i>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Michelle Hazen, hereby disclose that on January 6, 20 15.

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

*HP-14-00076 & HP-14-00077*  
*I served as the buyer's agent in the real estate transaction for the owner, Corky Harvey.*

1/6/2015  
Date Filed

*Michelle Hazen*  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.