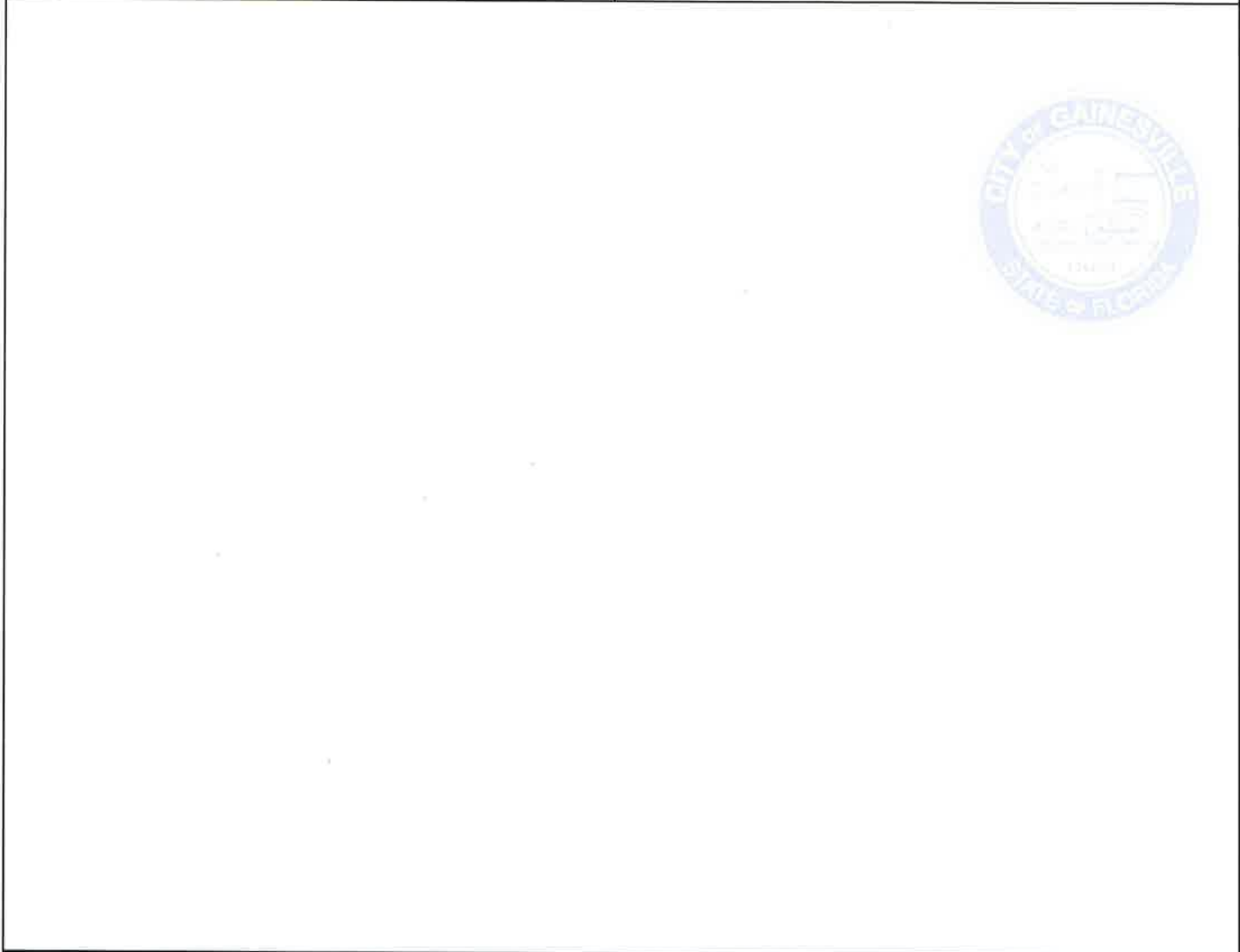


College Park/University Heights Unpaved Parking (Sec. 30-7.7B)

Owner: _____ Driveway Plan Address: _____ Parcel #: _____ Telephone #: (____) _____ Date: _____ Drawn by: _____	Official Use Only: Case #: _____ Plan Approval: <input type="checkbox"/> Denied <input type="checkbox"/> Approved Code Officer: _____ Date Approved: _____ <hr/> Official Use Only: (Inspected 90 days after plan approval) Construction: <input type="checkbox"/> Denied <input type="checkbox"/> Approved Code Officer: _____ Date Constructed: _____
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All fields must be completed or the plan will be denied. (See back of this form for Instructions)

Parking Area Coverage Material (1-4 spaces) (Check all that apply) <input type="checkbox"/> Mulch <input type="checkbox"/> Wood Chips <input type="checkbox"/> Leaves <input type="checkbox"/> Pine needles <input type="checkbox"/> Gravel <input type="checkbox"/> Pervious Pavement Materials (e.g. pavers) approved by Public Works <input type="checkbox"/> Other: _____ (Pending Approval)	Parking Area Coverage Material (5 or more spaces) (Check all that apply) <input type="checkbox"/> Gravel <input type="checkbox"/> Pervious Pavement Materials (e.g. pavers) approved by Public Works <input type="checkbox"/> Other: _____ (Pending Approval)	Border Material Used (Must be staked down) (Check all that apply) <input type="checkbox"/> Plants <input type="checkbox"/> Brick <input type="checkbox"/> Brick Pavers <input type="checkbox"/> Concrete Curb <input type="checkbox"/> Pre-Cast Concrete <input type="checkbox"/> Railroad Ties <input type="checkbox"/> Composite "plastic" Wood 3 1/2" x 3 1/2" <input type="checkbox"/> Treated Landscape Timber 3 1/2" x 3 1/2" <input type="checkbox"/> Pressure-treated Wood <input type="checkbox"/> Other: _____ (Pending Approval)
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Instructions (Sec. 30-7.7.B)

Use the reverse side of this paper to draw your plan.

The blank area in the center of the page represents your property.

Drawing:

Draw a sketch of the house. The plan does not have to be drawn to scale. (See example.)

Draw any porches or carports. (See example.)

Draw the parking area, including the following information: (See example.)

1. The location and extent of the proposed parking area;
2. A general circulation plan showing how vehicles will safely access the parking area from a legal driveway connection; and
3. The location and type of border and parking area coverage materials to be used.

Borders:

All unpaved parking areas shall be bordered with plants, pressure-treated landscape timbers, railroad ties, pressure-treated wood, composite plastic wood, brick, concrete or similar materials that provide a clear delineation of the parking area and that inhibit runoff of the parking area coverage material.

1. Plant borders at the time of planting shall be at least one-gallon in size, at least 12 inches in height, and spaced no greater than 36 inches apart. Any plant borders shall be maintained at a height of at least 12 inches.
2. Wood composite, or brick borders shall be at least 3 1/2 inches high by 3 1/2 inches wide and shall be securely affixed to the ground. Wood borders shall be pressure-treated or otherwise treated to inhibit decomposition.

Parking area coverage material:

All unpaved parking areas shall be covered and maintained with gravel, wood chips, mulch, leaves, or similar materials as further specified below:

# of parking spaces	Allowable parking area coverage material
1-4	<ul style="list-style-type: none">• Mulch• Wood chips• Leaves• Pine needles• Gravel, or• Pervious pavement materials (e.g., pavers) approved by the Public Works Department
5 or more	<ul style="list-style-type: none">• Gravel, or• Pervious pavement materials (e.g., pavers) approved by the Public Works Department

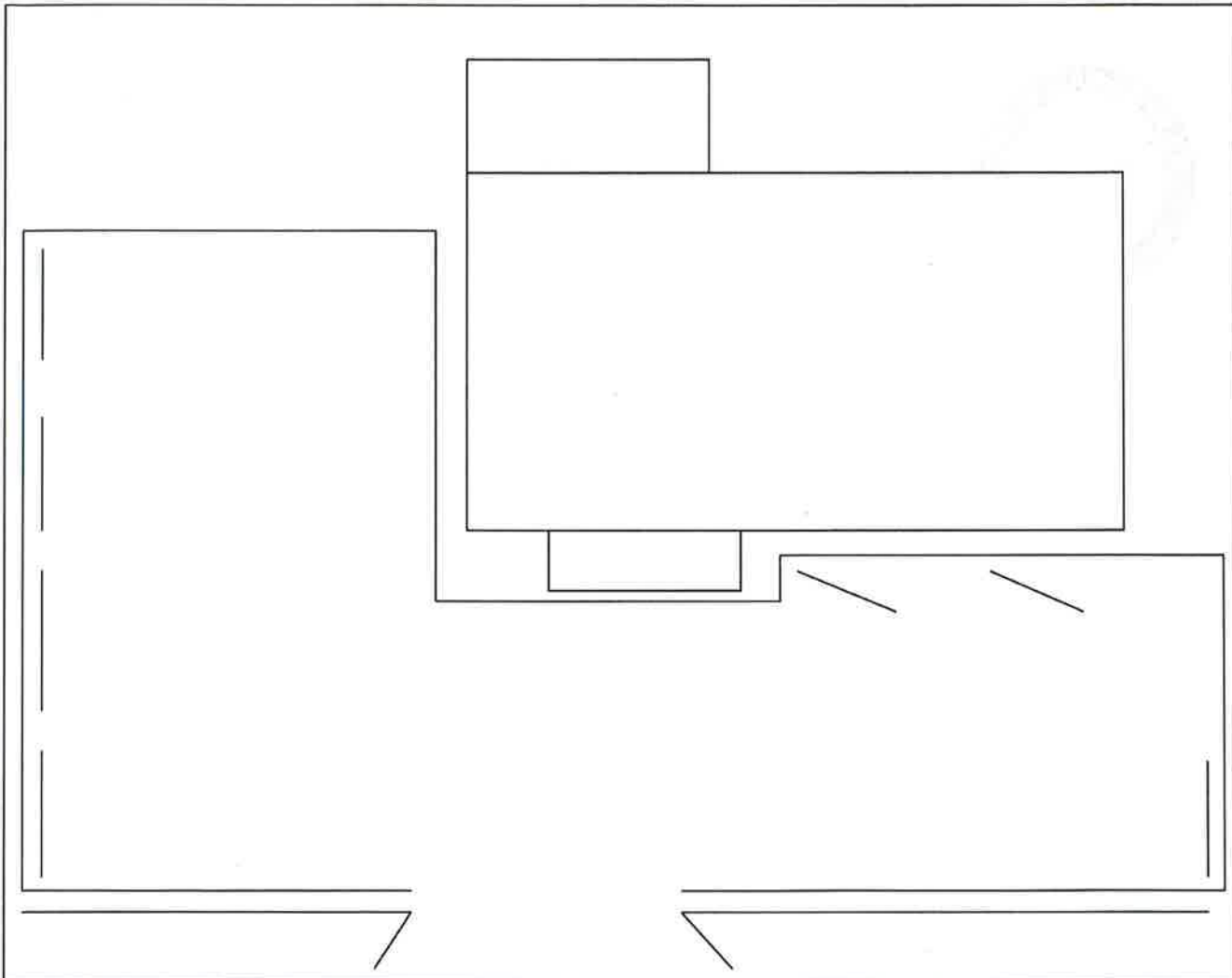
1. Coverage material shall be distributed evenly to cover the entire unpaved parking area with a depth of at least one inch and shall contain no bare spots and/or vegetation.
2. Pervious and/or permeable pavement materials shall be allowable subject to the review and approval by the Public Works Department.
3. Grass clippings, canvas, plastic sheets, poly sheets, or other similar rolled sheeting shall not be used as a parking area coverage material.

Parking area lease prohibition. No parking area regulated by this section may be leased, rented or otherwise provided for consideration, except as consistent with Section 30-329(h). This prohibition shall not apply to leasing to tenants that occupy the same development where the parking spaces are located.

EXAMPLE

College Park/University Heights Unpaved Parking (Sec. 30-7.7.B)

Owner: _____	Official Use Only: Case #: _____
Driveway Plan Address: _____	Plan Approval: <input type="checkbox"/> Denied <input type="checkbox"/> Approved
Parcel #: _____	Code Officer: _____
Contact #: () _____	Official Use Only: (Inspected 90 days after plan approval)
Date: _____	Construction: <input type="checkbox"/> Denied <input type="checkbox"/> Approved



All fields must be completed or the plan will be denied. (See back of this form for instructions)

Parking Area Coverage Material (1-4 spaces) (Check all that apply)

- Mulch
- Wood Chips
- Leaves
- Pine needles
- Gravel
- Pervious Pavement Materials (e.g. pavers) approved by Public Works
- Other: _____ (Pending Approval)

Parking Area Coverage Material (5 or more spaces) (Check all that apply)

- Gravel
- Pervious Pavement Materials (e.g. pavers) approved by Public Works
- Other: _____ (Pending Approval)

Border Material Used (Must be staked down) (Check all that apply)

- Plants
- Brick Brick Pavers
- Concrete Curb Pre-Cast Concrete
- Railroad Ties
- Composite "plastic" Wood 3 1/2" x 3 1/2"
- Treated Landscape Timber 3 1/2" x 3 1/2"
- Pressure-treated Wood
- Other:

Sec. 30-7.7. - Residential parking.

- B. *College Park/University Heights Unpaved Parking Overlay*. With the exception of any properties that are regulated by subsection A. above, off-street unpaved parking within the College Park and University Heights areas as depicted in Figures V-18 and V-19 below shall be subject to the following regulations.

Figure V-18—College Park

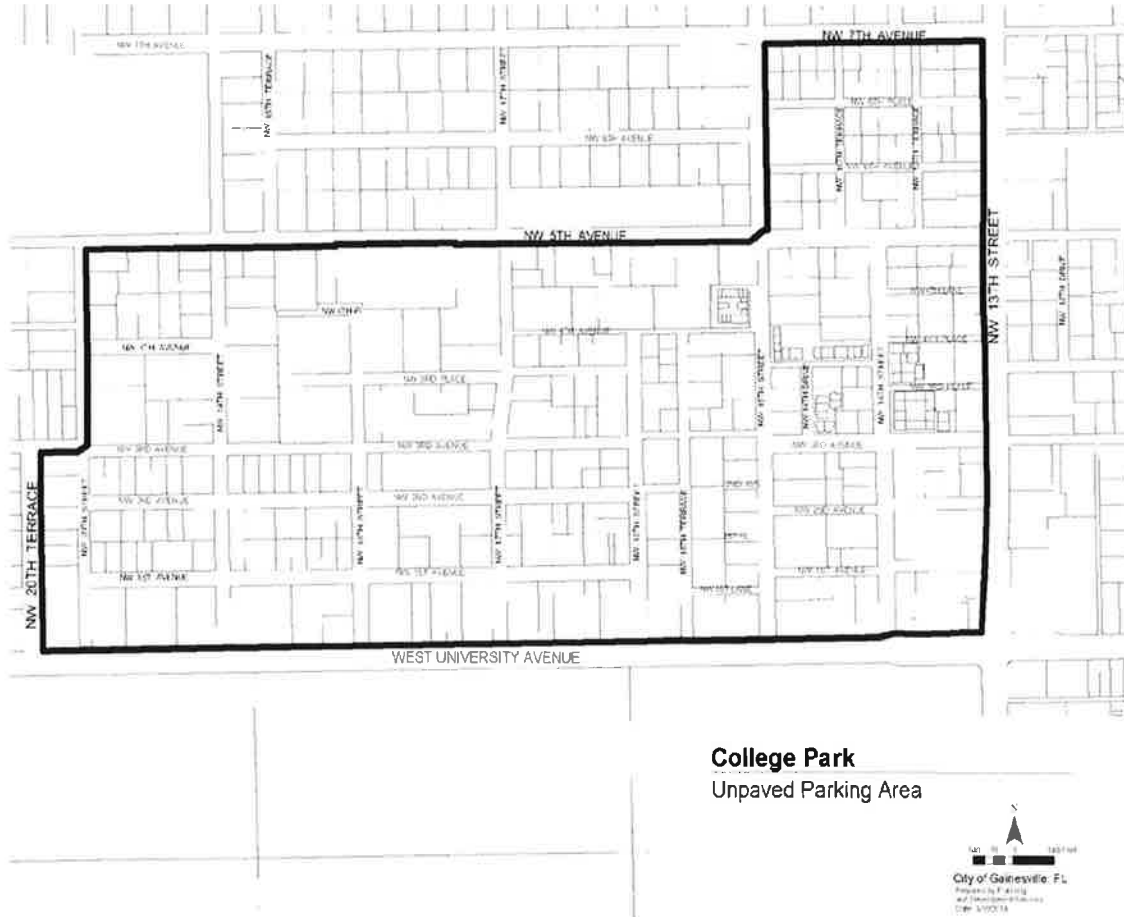
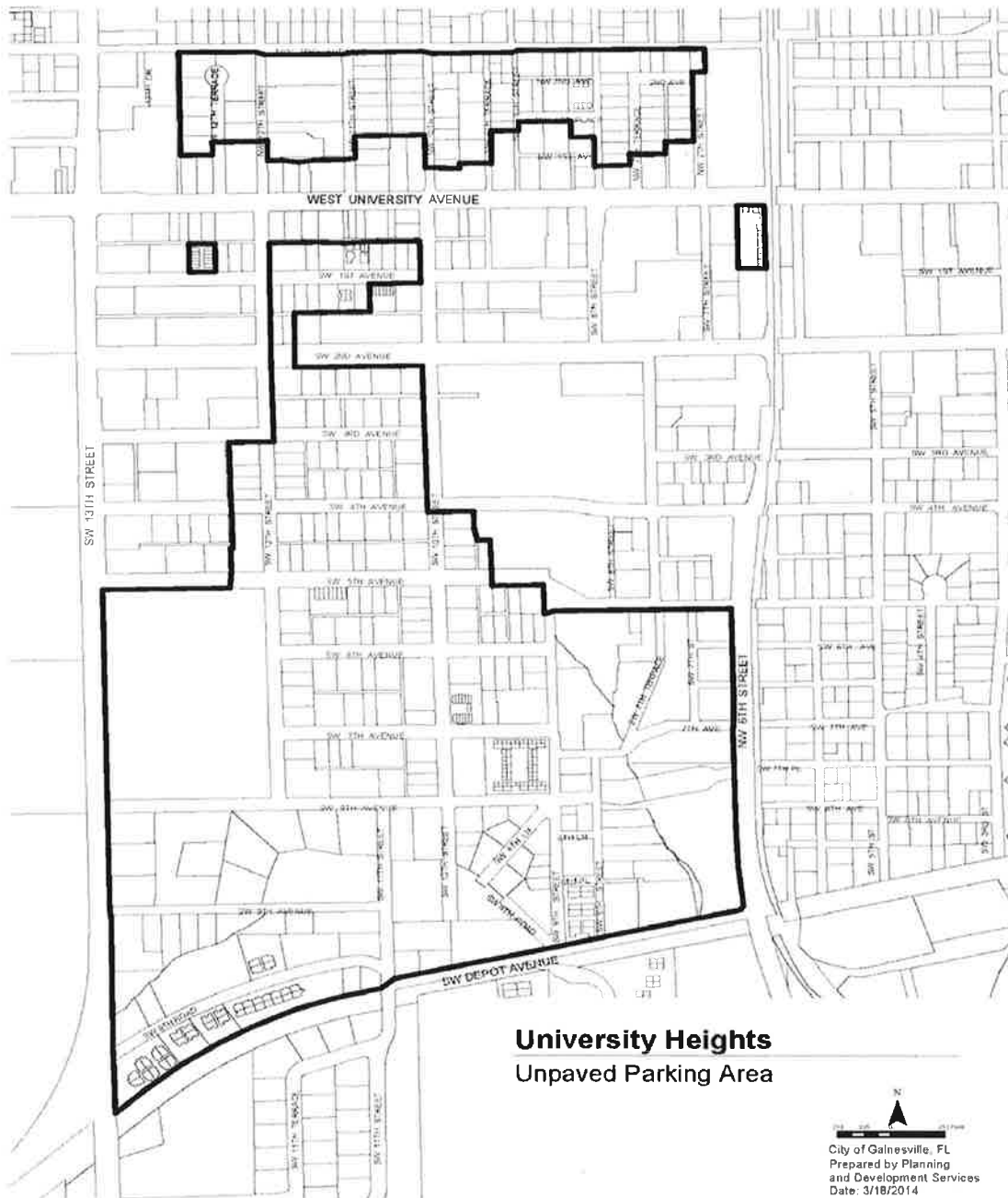


Figure V-19—University Heights



1. **Exemptions.** The city manager or designee may exempt a property from this subsection upon a finding that each of the following conditions are met:
 - a. The parking area is clearly defined;
 - b. The parking area is maintained in a safe and neat condition;
 - c. The parking area does not contribute to soil erosion or run-off of materials that would negatively impact the stormwater system; and
 - d. The requirements of this subsection would impose an inordinate burden on the property owner due to significant design constraints.
2. **Parking plan.** Off-street parking shall be limited to the parking area meeting the dimensional requirements below and leading from the permitted driveway connection to the parking area. Each owner of property regulated by this section shall submit to the code enforcement division, at no fee, a parking plan that clearly depicts:

- a. The location and extent of the proposed parking area;
- b. A general circulation plan showing how vehicles will safely access the parking area from a legal driveway connection; and
- c. The location and type of borders and parking area coverage materials to be used.

The city manager or designee shall approve a parking plan if it meets the requirements of this section and other applicable requirements of the Land Development Code. Within 90 calendar days of approval by the city manager or designee, the parking plan shall be implemented and the city manager or designee shall inspect the parking area for compliance.

3. *Borders.* All unpaved parking areas shall be bordered with plants, pressure-treated landscape timbers, railroad ties, pressure-treated wood, composite "plastic wood," brick, concrete or similar materials that provide a clear delineation of the parking area and that inhibit runoff of the parking area coverage material.
 - a. Plant borders at the time of planting shall be at least one-gallon in size, at least 12 inches in height, and spaced no greater than 36 inches apart. Any plant borders shall be maintained at a height of at least 12 inches.
 - b. Wood, composite, or brick borders shall be at least three and one-half inches high by three and one-half inches wide and shall be securely affixed to the ground. Wood borders shall be pressure-treated or otherwise treated to inhibit decomposition.
4. *Parking area coverage material.* All unpaved parking areas shall be covered and maintained with gravel, wood chips, mulch, leaves, or similar materials as further specified below:

# of parking spaces	Allowable parking area coverage material
1—4	<ul style="list-style-type: none"> • mulch, • wood chips, • leaves, • pine needles, • gravel, or • pervious pavement materials (e.g., pavers) approved by the public works department
5 to 8	<ul style="list-style-type: none"> • gravel, or • pervious pavement materials (e.g., pavers) approved by the public works department.
8 or more	Parking area shall conform to the applicable parking lot standards of the Land Development Code.

- a. Coverage material shall be distributed evenly to cover the entire unpaved parking area with a depth of at least one inch and shall contain no bare spots and/or vegetation.
 - b. Pervious and/or permeable pavement materials shall be allowable subject to the review and approval by the public works department.
 - c. Grass clippings, canvas, plastic sheets, poly sheets, or other similar rolled sheeting shall not be used as a parking area coverage material.
5. *Parking area lease prohibition.* No parking area regulated by this section may be leased, rented or otherwise provided for consideration, except as otherwise provided in this section. This prohibition shall not apply to leasing to tenants that occupy the same development where the parking spaces are located.