

Solicitation Guide

Purpose:

This publication provides vendors with specific solicitation information for doing business with the City of Gainesville. City Departments and Divisions are listed with contact information and the commodities and services they frequently purchase.

For information on the City of Gainesville's procurement and how your business can be a vendor, refer to the guide "Doing Business with the City of Gainesville, Florida" available on the internet at www.cityofgainesville.org/finance/sbpp/ under Doing Business or call (352) 334-5027

While a part of the City, Gainesville Regional Utilities administers their own Purchasing and is not covered by this guide. They can be contacted at 352-334-3400 or www.gru.com.

Please refer to this publication prior to contacting the offices listed herein.

Vendor Visits:

Please schedule an appointment prior to visiting representatives from City Departments or Divisions (i.e. buyers or other City personnel). Appointments may be made during normal business hours (Monday through Friday 8 a.m. to 5 p.m.). Be prepared to discuss your company's: qualifications, capabilities, references, products, services, prices and delivery.

Demandstar:

The City of Gainesville utilizes DemandStar to maintain a list of vendors and send bid notifications. The Purchasing Division does not keep such a list. For more information visit www.cityofgainesville.org

Local Small Business Assistance: The City has a local qualified small business program. If you would like details on this program, contact Shaad Rehman at 334-5356.

Purchasing Staff Assignments

SENIOR BUYER—Fran Powell

powellfb@cityofgainesville.org

Administrative Services Department:

Computer Services Department
Budget and Finance Department
Human Resources
Risk Management
Strategic Planning

Community Development Department:

Administration
Block Grant
Building Inspections
Community Redevelopment Agency

Charter Officers:

City Attorney
City Clerk
City Auditor
City Commission
City Manager
Equal Opportunity Department
Economic Development Department
Gainesville Fire Rescue Department
Gainesville Police Department

Assist with Request for Proposals/ Qualifications

Assist with Contract Drafting

SENIOR BUYER—Diane Holder

holderds@cityofgainesville.org

General Services Department:

Facilities Management (Construction)

Construction Projects

Assist with Contract Drafting

Assist with Request for Proposals/ Qualifications

Standardized Contracts Administration

Public Works Department:

Administration
Operations
Storm Water Service
Traffic Operations
Transportation Services
Waste Management

SENIOR BUYER—Patti Jo Davis

davispj@cityofgainesville.org

Regional Transit System Department

Assist with Request for Proposals/ Qualifications

Assist with Contract Drafting

General Services Department:

Fleet Management

Community Development Department:

Housing Division

BUYER—Roma Rollins

rollinsrr@cityofgainesville.org

Commodities:

Copiers/ Fax Machines
Furniture
Office Supplies
Printing
State Contract Assistance
Telecommunications
Cellular Phones
Temporary Services

Community Development
Code Enforcement
Department of Parks, Recreation and Cultural Affairs
Aquatics
Administration
Cultural Affairs
Ironwood
Parks
Nature Operations
General Services
Facilities Management (Non-Construction)

Contract/Account Management
Store Purchasing Cards/Internet Account
Cellular Phones

Assist with Request for Proposals/ Qualifications
Assist with Contract Drafting

PROGRAM ASSISTANT--Donna Sealey

sealeyde@cityofgainesville.org

Assist Buyers

Back-up recording of bids
Contract Tracker reporting
Correspondence with vendors

Gas credit card administration

Procurement Card Assistance:

Assist departments
Assist with training
Audit

Mail Room back up
Processing of paperwork

Reports:

>\$50,000 CM Report
Living Wage/Local Preference
Tracker reports
Mail room reports
Miscellaneous

Vendor Table Management

Verify W-9's
Follow-up with vendors

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ADMINISTRATIVE SERVICES

Administrative Services

200 E University Avenue, Room # 421 ♦ Gainesville, FL 32601

P. O. Box 490, Station 7 ♦ Gainesville, FL 32602-0490

Contact(s):

Constance Williams

(352) 334-5013

(352) 334-3119 fax

williamscn@cityofgainesville.org

Commodities and/ or Services Purchased:

Copier & Supplies
Light Meters
Paper--All Types

Copy Services
Modular Panel Systems
Radio/Telecom Equipment

Furniture--Wood
Office Equipment
Room Rentals

Installation/Removal Services
Office Supplies

BUDGET AND FINANCE

Accounting

200 E University Avenue, Second Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 14 ♦ Gainesville, FL 32602-0490

Contact(s):

Belinda Morris

(352) 334-5034

(352) 334-2263 fax

morrisbs@cityofgainesville.org

Commodities and/ or Services Purchased:

Auctioneer
Microfiche/Film Services
Storage Space Rental*

Financial Advisor
Office Supplies

Furniture
Paper--All Types

Installation Services
Printing Services

Administration

200 E University Avenue, Third Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 8 ♦ Gainesville, FL 32602-0490

Contact(s):

Becky Craft

(352) 334-5054

(352) 334-3163 fax

craftrj@cityofgainesville.org

Commodities and/ or Services Purchased:

Office Furniture

Office Supplies

Paper--All Types

Billing & Collection

200 E University Avenue, Third Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 47 ♦ Gainesville, FL 32602-0490

Contact(s):

Wanda Walden

(352) 334-5024

(352) 334-3163 fax

waldenwn@cityofgainesville.org

Commodities and/ or Services Purchased:

Armored Car Services
Paper--All Types

Copier & Supplies
Printing

Meter Collection
Software Maintenance

Office Supplies

Budget

200 E University Avenue, Second Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 14 ♦ Gainesville, FL 32602-0490

Contact(s):

Belinda Morris

(352) 334-5034

(352) 334-2263 fax

morrisbs@cityofgainesville.org

Commodities and/ or Services Purchased:

Computer Hardware
Furniture Installation
Storage Space Rental*

Copier & Supplies
GIS System

Copier Services
Office Supplies

Furniture
Paper--All Types

Pension

200 E University Avenue, Third Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 8 ♦ Gainesville, FL 32602-0490

Contact(s):

Margaret Easter

(352) 334-5044

(352) 334-3163 fax

easterma@cityofgainesville.org

Commodities and/ or Services Purchased:

Actuarial Services

Auditing

Consulting Services

Desks/Chairs

Filing Cabinets

Installation Services

Legal Services

Office Supplies

Paper-All Types

Printer Maintenance

Printing

Removal Services

Software Maintenance

Workstations

Purchasing

200 E University Avenue, Third Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 32 ♦ Gainesville, FL 32602-0490

Contact(s):

Donna Sealey &
Roma Rollins

(352) 334-5021

(352) 334-3163 fax

sealeyde@cityofgainesville.org
rollinsrr@cityofgainesville.org

Commodities and/ or Services Purchased:

Copier & Supplies

Copier Services

Filing Cabinets

Furniture

Installation Services

Office Equipment

Office Machines

Office Supplies

Paper-All Types

Revenue Recovery

200 E University Avenue, Third Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 8 ♦ Gainesville, FL 32602-0490

Contact(s):

Audrey Lewis

(352) 334-5059

(352) 334-3163 fax

lewisaw@cityofgainesville.org

Commodities and or Services Purchased:

Office Supplies

Professional Services

Treasury

200 E University Avenue, Third Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 8 ♦ Gainesville, FL 32602

Contact(s):

Margaret Easter

(352) 334-5044

(352) 334-3163 fax

easterma@cityofgainesville.org

Commodities and/ or Services Purchased:

Office Supplies

Paper-All Types

Postage Meters

Printing Services

Consulting Services

E-mail Services

Equipment Maintenance

Office Equipment

BUILDING INSPECTIONS

Building Inspections

306 NE 6th Avenue, First Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 9 ♦ Gainesville, FL 32602-0490

Contact(s):

Deborah Debose

(352) 334-5050

(352) 334-2207 fax

debosedn@ci.gainesville.fl.us

Commodities and/ or Services Purchased:

Answering Services

Copier & Supplies

Copy Services

Office Supplies

Paging Services*

Paper--All Types

Radio Telephones*

Software Maintenance

Storage Space Rental*

* Contractual Commodities/ Services

CITY ATTORNEY

City Attorney's Office (Charter)

200 E University Avenue, Room # 425 ♦ Gainesville, FL 32601

P. O. Box 490, Station 46 ♦ Gainesville, FL 32602-0490

Contact(s):

Monique Hatt

(352) 334-5011

(352) 334-2299 fax

hattnm@cityofgainesville.org

Commodities and/ or Services Purchased:

Bottled Water Services

Consulting Services

Copiers & Supplies

Copy Services

Court Reporting

Research Services

Fax Maintenance

Legal Services

Office Equipment

Office Supplies

Paper--All Types

Professional Services

CITY AUDITOR

City Auditor's Office (Charter)

200 E University Avenue, Room # 211 ♦ Gainesville, FL 32601

P. O. Box 490, Station 17 ♦ Gainesville, FL 32602-0490

Contact(s):

Karen Haskell

(352) 334-5020

(352) 334-2096 fax

haskellkl@cityofgainesville.org

Commodities and/ or Services Purchased:

Auditing

Copier & Supplies

Copy Services

Office Supplies

CITY COMMISSION

City Commission

200 E University Avenue, First Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 19 ♦ Gainesville, FL 32602-0490

Contact(s):

Debra Hirneise

(352) 334-5016

(352) 334-2036 fax

hirneiseds@cityofgainesville.org

Commodities and/ or Services Purchased:

Answering/ Paging Services*

Office Supplies

CITY MANAGER

City Manager's Office (Charter)

200 E University Avenue, Room # 402 ♦ Gainesville, FL 32601

P. O. Box 490, Station 6 ♦ Gainesville, FL 32602-0490

Contact(s):

Rosemary Skell

(352) 334-5010

(352) 334-3119 fax

skellra@cityofgainesville.org

Commodities and/ or Services Purchased:

Copier & Supplies

Copy Services

Lobby Services

Office Equipment

Office Furniture

Office Supplies

Paper--All Types

Professional Services

CLERK OF THE COMMISSION

Clerk's Office (Charter)

* Contractual Commodities/ Services

200 E University Avenue, First Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 18 ♦ Gainesville, FL 32602-0490

Contact(s):

Sharon Williams

(352) 334-5015

(352) 334-2036 fax

williamssd@cityofgainesville.org

Commodities and/ or Services Purchased:

Advertising
Dictation Machines
Microfilm Maintenance

Codification of Codes
Office Equipment
Paper--All Types

Copiers & Supplies
Office Supplies

Copy Services
Microfilm Equipment

COMMUNITY DEVELOPMENT

Administration

306 NE 6th Avenue, Room # 229A ♦ Gainesville, FL 32601

P. O. Box 490, Station 11 ♦ Gainesville, FL 32602-0490

Contact(s):

Betsy Byrne

(352) 334-5022

(352) 334-2282 fax

byrnebl@cityofgainesville.org

Commodities and/ or Services Purchased:

Blue Print Services
Copier & Supplies
Office Equipment

Computer Software
Copy Services
Office Supplies

Construction Services
Engineering Consulting
Paper--All Types

Consulting Services
Furniture
Storage Space Rental*

Block Grant

306 NE 6th Avenue, Room # 231 ♦ Gainesville, FL 32601

P. O. Box 490, Station 22 ♦ Gainesville, FL 32602-0490

Contact(s):

Kathi Martin

(352) 334-5031

(352) 334-3166 fax

martinkm@cityofgainesville.org

Commodities and/ or Services Purchased:

Copier & Supplies
Management Services

Copy Services
Office Supplies

Furniture – Institutional
Paper--All Types

Installation/Removal Services
Professional Services

Code Enforcement

306 NE 6th Avenue, Room # 131 ♦ Gainesville, FL 32601

P. O. Box 490, Station 10A ♦ Gainesville, FL 32602-0490

Contact(s):

Kelly Lofland

(352) 334-5030

(352) 334-2239 fax

loflandkl@cityofgainesville.org

Commodities and/ or Services Purchased:

Board & Seals
Copy Services
Land Levelers
Paper--All Types
Surveying

Computer Accessories
Demolition Services
Landscaping
Remodeling &/Alterations

Computer Software
Grounds Maintenance
Lot Clearing Services
Software Maintenance

Copier & Supplies
Home Rehab
Office Supplies
Support Staff

Community Redevelopment

300 East University Avenue, Suite 240 ♦ Gainesville, FL 32601

P. O. Box 490, Station 48 ♦ Gainesville, FL 32602-0490

Contact(s):

Rebecca Burgess

(352) 334-2205

(352) 334-2132 fax

burgessrc@cityofgainesville.org

Commodities and/ or Services Purchased:

Advertising
Garbage Cans/Containers
Landscape Planters/Maintenance
Removal Services

Castings
Grounds Maintenance
Masonry
Urban Planning

Consulting Services
Installation Services
Paper--All Types

Contract Administration
Janitorial Services
Partitions

* Contractual Commodities/ Services

Housing

306 NE 6th Avenue, Room # 253 ♦ Gainesville, FL 32601

P. O. Box 490, Station 10B ♦ Gainesville, FL 32602-0490

Contact(s):

Minnie Thomas

(352) 334-5026

(352) 334-2272 fax

thomasma@cityofgainesville.org

Commodities and/ or Services Purchased:

Architect Services

Construction Services

Credit Investigation/Reporting

Demolition Services

Energy Consulting

Grounds Maintenance

Lead/Asbestos Inspection

Legal Services

Miscellaneous Services

Remodeling/Alterations

Sandblasting

Support Staff

Surveying

Planning

306 NE 6th Avenue, Room # 158B ♦ Gainesville, FL 32601

P. O. Box 490, Station 12 ♦ Gainesville, FL 32602-0490

Contact(s):

Betsy Byrne

(352) 334-5022

(352) 334-2282 fax

byrnebl@cityofgainesville.org

Commodities and/ or Services Purchased:

Office Supplies

Paper

Toner

COMPUTER SERVICES

Computer Services

222 E University Avenue, Room # 213 ♦ Gainesville, FL 32601

P. O. Box 490, Station 56 ♦ Gainesville, FL 32602-0490

Contact(s):

Katie McDaniel

(352) 334-5033

(352) 334-3309 fax

mcdanielke@cityofgainesville.org

Kirk Selph

selphk@cityofgainesville.org

Commodities and/ or Services Purchased:

Advertising

Answering Services

Binders

Books/Magazines

CRT Holder/Cases

Cables

Cleaners

Communication Boards

Compact Disks

Computer Hardware

Computer Peripherals

Computer Software

Copier Services

Copier Supplies

Courier Services

Data Processing

Desk Accessories

Drive/Hardware Support

Dust Control Agents

Employment Agency Services

Erasers

File Folders

First Aid

Graphic Supplies

Hard Drives

Installation Services

Letter Folders/Openers

Mail Services

Markers

Micro/Laptop Computers

Network Components

Office Equipment

Office Supplies

Pads & Tablets

Paging Services*

Paper--All Types

Paper Shredders

Pencils

Posture Chairs

Power Supplies

Printer & Supplies

Reading Programs

Removal Services

Shirts

Software Consulting

Software/Hardware Maintenance

Storage Cabinets

Storage Devices

Support Services

Tape Cassettes

Tape Drives

Telephone Equipment

Warehouse Services

Waste Receptacles

Web Page Consulting

ECONOMIC DEVELOPMENT

Economic Development

200 E University Avenue, Room # 402 ♦ Gainesville, FL 32601

P. O. Box 490, Station 6 ♦ Gainesville, FL 32602-0490

Contact(s):

Emily Newsome

(352) 334-5012

(352) 334-3119 fax

newsomeel@cityofgainesville.org

Commodities and/ or Services Purchased:

Alarm System Monitoring

Architect Services

Building Maintenance

Computer Systems

* Contractual Commodities/ Services

Concrete
Copier Services
Janitorial Services
Office Supplies
Support Services
Window Shades

Construction Services
Designing Services
Lighting Fixtures
Paper--All Types
Support Staff

Consulting Services
Electronic Components
Locks
Professional Services
Switches

Copier & Supplies
Grounds Maintenance
Office Furniture
Security Systems
Temperature Control System

EQUAL OPPORTUNITY

Equal Opportunity

200 E University Avenue, 4th Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 7 ♦ Gainesville, FL 32602-0490

Contact(s):

Candasy Tolbert
Sue DeBose

(352) 334-5051

(352) 334-3119 fax

tolbertc@cityofgainesville.org
debose@cityofgainesville.org

Commodities and/ or Services Purchased:

Braille Writers/Printers
Paper--All Types
Copier/Fax Services

Consulting Services
Storage Space Rental*
Advertising

Miscellaneous Services
Designing/Editing Services

Office Supplies
Office Furniture/Equipment

Affirmative Action

200 E University Avenue, Room # 221 ♦ Gainesville, FL 32601

P. O. Box 490, Station 21 ♦ Gainesville, FL 32602-0490

Contact(s):

Candasy Tolbert

(352) 334-5051

(352) 334-3119 fax

tolbertc@cityofgainesville.org

Commodities and/ or Services Purchased:

Advertising
Training/Consulting Services

Copy Services

Office Supplies

Software

FIRE RESCUE

Fire Rescue

1025 NE 13th Street ♦ Gainesville, FL 3260

P. O. Box 490, Station 34 ♦ Gainesville, FL 32602-0490

Contact(s):

Marjorie Houston
Kathy Drifferg

(352) 334-5078

(352)334-5078

(352) 334-2529 fax

(352)334-2529 fax

houstonma@cityofgainesville.org
driggersks@cityofgainesville.org

Commodities and/ or Services Purchased:

Air Compressors
Athletic Apparel
Blood Grouping & Typing Agents
Classes
Computer Aids
Copier Services
Detergents/Soaps
Video Rental
Fire Protection Clothing
First Aid Supplies
Food
Testing/Monitoring Services
Instructor/Teacher
Mannequin & Models
Miscellaneous Services
Paging Services
Photographs
Professional Services

Alarm Equipment
Batteries & Chargers
Camera Accessories
Cleaners/Degreasers
Computer Hardware/Software
Courier Services
Drinking Water
Filters
Fire Protection Equipment
Flags
Forms Printing
Grounds Maintenance
Brass for Uniforms
Mattresses & Bedspings
Office Equipment
Paint--Automotive
Picture Frames

Aluminum Materials
Battery Chargers
Chains--All Types
Clothes
Construction Management
Decal Printing
Drugs/Pharmaceuticals
Fire Hose
Fire Suppression Foam
Flashlights
Furniture
Sewing/Alterations
Journal Subscription
Medical Equipment
Office Supplies
Pants/Shoes
Printer-Laser

Vacuum Cleaners
Tool Boxes
Chlorine & Bleach
Clown Supplies
Copier & Supplies
Deodorant Blocks
Waste Disposal Services
Smoke Generators
Respiratory Equipment
Fleet Vehicles
Garbage Bags
Household Appliances
Latex Gloves
Medical Services
Oxygen Generating Equipment
Paper--All Types
Printing Services

* Contractual Commodities/ Services

General Services

Facilities Management

405 NE 39th Avenue ♦ Gainesville, FL 32609

P. O. Box 490, Station 42 ♦ Gainesville, FL 32602-0490

Contact(s):

Larry Abbott

(352) 334-2140

(352) 334-3110 fax

abbottle@cityofgainesville.org

Commodities and/ or Services Purchased:

Air Conditioning Maintenance
Asbestos Consulting
Compressors
Consulting Services
Embroidery
Generators
Office Supplies
Plastering
Shirts/Jeans
Window Washing Services

Alarm Services & Maintenance
Automatic Door Installation
Computer Hardware
Doors & Accessories
Fire Extinguisher Maintenance
Jackets
Paging Services
Plumbing Equipment
Tile Accessories
Windows & Installation

Answering Services
Carpet Cleaning
Condensing Units
Elevator Installation
Generator Maintenance & Repair
Janitorial Supplies
Paper—All Types
Professional Services
Video Camera

Architectural Services
Carpets & Rugs
Construction Services
Elevator Maintenance & Repair
Lighting Fixtures
Pest Control
Roofers
Welding Maintenance

Fleet Management

400 SE 5th Avenue ♦ Gainesville, FL 32601

P. O. Box 490, Station 54 ♦ Gainesville, FL 32602-0490

Contact(s):

Shian Sparks

(352) 334-2848

(352) 334-2293 fax

sparkssa@cityofgainesville.org

Commodities and/ or Services Purchased:

Advertising
Auto Maintenance
Car Wash Equipment
Computer Hardware
Decals
Fire Trucks
Fuel System Maintenance
Hand Tools
Journal Subscriptions
Metal Work Maintenance
Paper—All Types
Reflective Safety Apparel
Street Sweepers
Tire and Tube Mounting
Transmissions
Vehicle Painting
Waste Services

Antifreeze
Auto Parts
Casters
Condensing Units
Designing Services
Freight Handling
Gas Systems
Heavy Trucks
Light/Medium Trucks
Motorcycle Parts
Publications/Visual Equipment
Shop/Mechanic Equipment
Sweeper Accessories
Tires
Two-way Radio Supplies
Vehicle Towing/Storage
Welding Equipment

Auto Electrical
Automobiles & Trucks
Chemical Spill Solvents
Copier & Supplies
Embroidery
Freon
Gasoline & Diesel
Hose Accessories/Supplies
Locksmith Services
Office Supplies
Pumps & Accessories
Software Support
Tank Testing & Disposal
Tool Sets
Uniform Rental
Vehicles—Miscellaneous
Welding Gases

Auto Glass & Supplies
Batteries
Cleaning Services
Copier Services
Truck Maintenance
Fuel Oil
Generators
Hydraulic Hose Fittings
Lubricants
Paging Services
Radiator Maintenance/Repair
Storage Cabinets
Test Equipment Hazardous Materials
Tractor Parts
Upholstery Maintenance
Vises

HUMAN RESOURCES

Administration

222 E University Avenue, First Floor ♦ Gainesville, FL 32601

P. O. Box 490, Station 20 ♦ Gainesville, FL 32602-0490

Contact(s):

Jan Stillman

(352) 334-5077

(352) 334-2291 fax

stillmanje@cityofgainesville.org

Commodities and/ or Services Purchased:

Administrative Services
Computer Software
Envelope Printing
Graphic Arts Services

Advertising
Concessions/Catering
Food & Drinks
In-Service Training

Answering Services
Consulting Services
Furniture
Labels/Reinforcements

Bakery Products
Copiers & Supplies
Garbage Cans/Containers
Novelties

* Contractual Commodities/ Services

Office Supplies
Photo ID Systems
Storage Space Rental*
Training Services

Pagers/Radios
Posture Chairs
Teaching Services
Video Projectors

Paging Services
Printer Accessories
Temporary Services

Paper--All Types
Printing Services
Training Materials

POLICE

Administration

721 NW 6th Street ♦ Gainesville, FL 32601

P. O. Box 490, Station 50 ♦ Gainesville, FL 32602-0490

Contact(s):

Denise Lindsay

(352) 334-2366

(352) 334-2345 fax

lindsaydj@cityofgainesville.org

Commodities and/ or Services Purchased:

Access Services
Applications Software
Bicycle Racks
Canopies
Computer Consulting
Copier & Supplies
Criminology Kits
Emergency Telephones
Filing Cabinets
Guns/Pistols/Shotguns
Inspection Services
Mental Health Services
Office Supplies
Polygraph Testing
Remote Operations Equipment
Software Maintenance
Storage Space Rental
Towing & Storage
Utility Services
Video Monitors

Aircraft Communications Radio
Athletic Apparel
Bicycles
Carpets & Rugs
Computer Systems
Copy Services
Desks & Tables
Employment Generating Activities
Fuel Management Services
Gymnasium Equipment
Installation Services
Modular Work Stations
Pilot Training
Printers
Removal Services
Software Support
Summer Youth Program
Tutoring
Veterinary Services
Video Production

Ammunition
Automobiles
Body Armor
Cell Phones/Services
Concessions/Catering
Counseling
Dogs
Equine Supplies
Gasoline--Aviation
Hats & Helmets
Jewelry
Monitors
Police Robots
Projection Devices
Safety Vests
Special Education
Support Services
Two-Way Radios
Video Cameras
Uniforms including Hats & Helmets, Vests, Shirts, Pants, etc.

Animal Care, Shelter
Badges & Emblems
Building Rental
Certification Services
Consoles
Couplings & Hitches
Dry Cleaning Services
Ferrier Services
Grounds Maintenance
Hotel Accommodations
Laptops
Office Machine Rental
Police Training
Radar Instruments
Shirts/Jackets Hats
Still Cameras
Telephone Equipment
Weight Lifting/Gymnasium Equipment
Video Demodulators

PUBLIC WORKS

Administration

306 NE 6th Avenue, Room # 348 ♦ Gainesville, FL 32601

P. O. Box 490, Station 58 ♦ Gainesville, FL 32602-0490

Contact(s):

Darlene Jeremiah

(352) 334-5070

(352) 334-2093 fax

jeremiahld@cityofgainesville.org

Commodities and/ or Services Purchased:

Answering Services
Computer Hardware
Environmental Engineering
Irrigation
Masonry Construction
Paper--All Types

Appraisal Services
Construction
Furniture
Land Surveying & Mapping
Materials Testing Services
Professional Services

Architectural Services
Courier Services
GIS Systems
Landscape Architectural Services
Office Supplies
Street/Brick Pavers

Civil Engineering
Engineering Consulting
Highway Construction
Paging Services*
Surveyor Services

Operations

405 NW 39th Avenue, Building A ♦ Gainesville, FL 32609

P. O. Box 490, Station 41 ♦ Gainesville, FL 32602-0490

Contact(s):

Tom Frisbie

(352) 334-2161

(352) 334-3110 fax

frisbietg@cityofgainesville.org

Commodities and/ or Services Purchased:

Answering Services

Asphalt

Batteries

Bricks

* Contractual Commodities/ Services

Brush Cutters/Saws	Chemicals--All Types	Computer Accessories	Computer Software
Concrete	Copier & Supplies	Copier Services	Ditch Maintenance
Dry Ice	Embroidery	Epaulets	Erosion Control Services
Fish	Guard Rails	Insecticides	Jackets
Limerock	Manholes	Motor Graders	No. 57 Stone
Office Supplies	Paging Services*	Paints--Traffic	Pants
Paper--All Types	Paving/Stepping Blocks	Pipe--Polyethylene	Safety Barriers
Sand/Gravel	Saws & Blades	Screen Printing	Shipping Boxes
Shirts	Steel Bars & Rods	Storm Sewer Pipe	Telephone Services
Traffic Safety Barriers	Trailers	Unskilled Labor	

Stormwater Services

306 NE 6th Avenue, Room # 348 ♦ Gainesville, FL 32601
Gainesville, FL 32602-0490

P. O. Box 490, Station 58 ♦

Contact(s):

Darlene Jeremiah (352) 334-5070 (352) 334-2093 fax jeremiahld@cityofgainesville.org

Commodities and/ or Services Purchased:

Answering Services	Appraisal Services	Architectural Services	Archival Services
Art Supplies	Catering Services	Construction Services	Decals
Dredging Services	Electronic Storage Media	Environment Consulting	Environmental Engineering Services
Furniture	GIS Services	Legal Services	Mapping Services
Office Equipment	Office Supplies	Outreach Services	Paging Services*
Paper Supplies	Printing & Copying	Signs	Site Work
Software Programming	Storage Space Rental	Surveying Service	Training Services
Web Services			

Traffic Operations

405 NW 39th Avenue, Building E ♦ Gainesville, FL 32609

P. O. Box 490, Station 58 ♦ Gainesville, FL 32602-0490

Contact(s):

Jeanne-Marie Ritter (352) 334-2127 (352) 334-2093 fax ritterjm@cityofgainesville.org

Commodities and/ or Services Purchased:

Answering Services	Beacon & Signal Lights	Bicycle Racks	Cable Construction
Clothes	Computer Hardware	Computer Software	Computer Training
Copier & Supplies	Copier Services	Detector Arrays	Electron Detectors
Engineering Consulting	Graphic Plotters	Highway Construction	Label Dispense Machines
Metal Racks	Paging Services	Paper--All Types	Park Benches
Professional Services	Road Construction	Sign Making Equipment	Sign Making Materials
Signal System Maintenance	Steel Posts (markers)	Telephone/Mobile Phones	Traffic Controls
Wiring Devices			

Transportation Services

306 NE 6th Avenue, Room # 12 ♦ Gainesville, FL 32601

P. O. Box 490, Station 58 ♦ Gainesville, FL 32602-0490

Contact(s):

Darlene Jeremiah (352) 334-5070 (352) 334-2093 fax jeremiahld@cityofgainesville.org

Commodities and/ or Services Purchased:

Appraisal Services	Computer Training	Construction Services	Decals & Permits
Engineering Consulting	Fax Machine	Paging Services	Paper--All types
Software Updating Services			

Waste Management

222 E University Avenue, Room # 250 ♦ Gainesville, FL 32601

P. O. Box 490, Station 58 ♦ Gainesville, FL 32602-0490

Contact(s):

Gail Durant (352) 334-2330 (352) 334-2213 fax durantgl@cityofgainesville.org

Commodities and/ or Services Purchased:

Advertising	Answering Services	Batteries	Bookcases & Shelves
Compactors	Copier & Supplies	Copy Services	Digital Cameras
Ecological Services	Environmental Services	Filing Cabinets	Furniture
Garbage/Trash Removal	Installation Services	Paging Services*	Paper--All Types
Plastic Bags/Liners	Recycled Containers	Recycling Services	Removal Services
Solid/Liquid Waste Disposal	Storage Space Rental*		

RECREATION**Administration**1024 NE 14th Street, A ♦ Gainesville, FL 32601

P. O. Box 490, Station 24 ♦ Gainesville, FL 32602-0490

Contact(s):Connie Whitney
Steve Phillips

(352) 334-5067

(352) 334-3299 fax

whitnecp@cityofgainesville.org
phillipssr@cityofgainesville.org**Commodities and/ or Services Purchased:**

Answering Services	Athletic Apparel	Auditing	Building Rental
Chemicals--All Types	Computer Accessories	Concessions/Catering	Construction
Copier & Supplies	Copy Services	Curtains/Draperies	Delivered Meals
Electricians' Safety Gloves	First Aid	Furniture	Games--All Kinds
Insurance	Lamps & Lighting	Land Rental	Office Supplies
Paging Services*	Paper--All Types	Park/Playground Equipment	Security/Access Systems
Sporting Equipment	Sports Officials	Sports Professional Services	Suction/Discharge Hose & Fittings
Swimming Pool Equipment	Telephone Systems & Portable	Uniforms	Warehouse/Storage Services
Swimming Pool Maintenance Teacher/Instructor			

Cultural Affairs302 NE 6th Avenue, Building A ♦ Gainesville, FL 32601

P. O. Box 490, Station 30 ♦ Gainesville, FL 32602-0490

Contact(s):

Coni Gesualdi

(352) 334-5064

(352) 334-2314 fax

gesualdicr@cityofgainesville.org**Commodities and/ or Services Purchased:**

Answering Services	Architect Services	Artists	Christmas Decorations &/Installation
Construction Services	Copier & Supplies	Copier Services	Entertainment Services
Event Planning Services	Food Vendors	Janitorial Services	Land Rental/Lease
Musical Production	Office Supplies	Paper--All types	Parking Lot Rental
Piano Accessories	Professional Services	Research Services	Security Guards
Shirts/Jackets	Speakers	Support Services	Theatrical Services\
Unskilled Labor	Video System		

Ironwood Golf Course2100 NE 39th Avenue ♦ Gainesville, FL 32609

P. O. Box 490, Station 23 ♦ Gainesville, FL 32602-0490

Contact(s):Jeff Cardozo
Connie Whitney

(352)334-2202

(352) 334-5067

(352)334-3107 fax

(352) 334-3299 fax

cardozojm@cityofgainesville.orgwhitnecp@cityofgainesville.org**Commodities and/ or Services Purchased:**

Advertising	Answering Services	Copier & Supplies	Copy Services
Electrical Services	Engineer Services	Food/Drinks	Furniture Installation
Grounds Maintenance	Indoor Lighting Fixtures	Landscaping	Lights & Accessories
Lounge Furniture	Office Supplies	Paging Services*	Paper--All Types
Printing Services	Score Cards		

Nature Operations1024 NE 14th Street, A ♦ Gainesville, FL 32601

P. O. Box 490, Station 24 ♦ Gainesville, FL 32602-0490

* Contractual Commodities/ Services

Contact(s):

Shirley Crownover

(352) 334-5067

(352) 334-3299 fax

crownovess@cityofgainesville.org**Commodities and/ or Services Purchased:**

Advertising	Animal Feed	Architect Services	Cell Phones/Radios
Chairs	Clothes	Computers & Accessories	Concessions/Catering
Construction Services	Desks & Tables	Dry Cleaning	Embroidery
Engineering Consulting	Entertainers	Environment Consulting	Farm Animals
Farrier Services	Fire Extinguishers	First Aid Kits	Food & Drinks
GIS Systems	Garbage Cans	Graphic Design	Handtools
Lumber	Office Supplies	Paper--All Types	Park Benches
Pesticides	Picnic Tables	Plastic Bags/Trashcan Liners	Playground Equipment
Playground Equipment	Powertools	Printing	Professional Services
Pulverizers/Rotary Tillers	Recycled Clothing	Recycling Services	Remodeling/ Alterations
Roofing Equipment	Security Systems & Services	Semi-skilled Labor	Signs
Silkscreen Printing	Site Work	Software Maintenance	Sound Systems
Storage Cabinets	Support Staff	Telephone System	Termite Inspection/Treatment
Toys/Games	Transportation of Goods	Veterinarian Services	Wheelchairs

Parks405 NW 39th Avenue, F ♦ Gainesville, FL 32609

P. O. Box 490, Station 27 ♦ Gainesville, FL 32602-0490

Contact(s):

Debbe Duffie

(352) 334-2171

(352) 334-3197 fax

duffiedl@cityofgainesville.org

Pat Byrne

byrnebj@cityofgainesville.org**Commodities and/ or Services Purchased:**

Agricultural Implement	Architectural Services	Ballfield Clay	Basketball Rims & Nets
Catering Services	Concrete	Construction Services	Coolers
Copier & Supplies	Copier Services	Cutters/Shredders	Edgers & Trimmers
Fence Installation	First Aid Supplies	Garbage Cans/Bags	Gatorade
Grounds Maintenance	Installation Services	Landscape Architecture	Lawn Blower
Mobile Phones	Mower	Office Supplies	Outdoor Park Benches
Park Equipment	Park Signs	Picnic Tables	Playground Equipment
Removal Services	Roadside Safety Signs & Equipment	Semi-skilled Labor	Shirts/Jackets
Support Staff	Surveying	Telephone Systems	Tennis Screens
Trash Receptacles	Tree Trimming/Pruning	Trees	

REGIONAL TRANSIT SYSTEM**Administration**

602 South Main Street, Suite C ♦ Gainesville, FL 32601

P. O. Box 490, Station 14 ♦ Gainesville, FL 32602-0490

Contact(s):

Dorothy Delaney

(352) 334-5034

(352) 334-2263 fax

delaneydc@cityofgainesville.org**Commodities and/ or Services Purchased:**

Ad Agency Services	Advertising	Answering Services	Applications Software
Architectural Services	Bus Shelters	Buses & Taxi Services	Buses--School & Transit
Certification Services	Compressors	Computer Hardware	Concessions/Catering
Consulting Services	Copier & Maintenance	Decals	Fencing
Food	Garbage Cans/Containers	Graphic Arts Services	Inspection Services
Local Travel	Monitors	Newspaper Subscription	Office Buildings
Office Supplies	Paging Services	Paint	Paper--All Types
Park Benches	Printers	Recycled Office Supplies	Sign Painting Services
Signage Destination Route	Smoking Stands/Urns	Steam/Pressured Water	Storage Space Rental*
Telephone Equipment	Towing Services	Training & Instruction	Uniforms
Vehicles	Video Projectors	Voice Mail Services	Wheelchair Lifts
Wiring Maintenance			

* Contractual Commodities/ Services

Bus Garage

100 SE 10th Avenue ♦ Gainesville, FL 32601

P. O. Box 490, Station 14 ♦ Gainesville, FL 32602-0490

Contact(s):

Ronda Carney

(352) 334-5034

(352) 334-3163 fax

carneyrl@cityofgainesville.org

Commodities and/ or Services Purchased:

Auto Fuses	Auto Parts—All Kinds	Auto Tape	Automobiles
Automotive Seats	Batteries	Battery Chargers/Testers	Body & Frame Work
Brake Parts	Buses—School & Transit	Chemicals—All Types	Cold/Soak Tank Cleaners
Compressors & Parts	Cooling System	Electrical Accessories	Electrical Lifts/Hoists
Electronic Repair Equipment	Engine Parts	Fare Collection Equipment	Filters—All Types
Fire & Safety Services	Fire Extinguisher Rechargers	Fire Extinguishers	Food
Freight Containers	Fuel System Kits	Gasoline	Generators
Hard Surface Cleaner	Hydraulic Oil/Fluid	Jacks & Cranks	Janitorial Supplies
Medical Gases	Petroleum/Fuel Storage & Distribution	Rental Equipment	Shop & Mechanic Equipment
Software Maintenance	Tire/Tube Mounting	Tools	Towing & Storage Services
Training Aids	Transmissions	Transportation of Goods	Uniforms
Washing Parts	Waste Disposal	Welding & Industrial Gases	

RISK MANAGEMENT

Administration

222 E University Avenue, Basement ♦ Gainesville, FL 32601

P. O. Box 490, Station 60 ♦ Gainesville, FL 32602-0490

Contact(s):

Anna Botha

(352) 334-5045

(352) 334-3102 fax

bothaak@cityofgainesville.org

Commodities and/ or Services Purchased:

Actuarial Services	Alcohol & Drug Testing	Answering Services	Computer Hardware
Copier Services	Copiers & Supplies	Counseling	Insurance
Legal Services	Medical Personnel	Medical Services	Office Supplies
Paging Services*	Paper—All Types	Psychologist Services	Risk Management
Storage Space Rental*	Support Staff	Video Camera Recorders	

Health Services

222 E University Avenue, Basement ♦ Gainesville, FL 32601

P. O. Box 490, Station 60 ♦ Gainesville, FL 32602-0490

Contact(s):

Anna Botha

(352) 334-5045

(352) 334-3185 fax

bothaak@cityofgainesville.org

Commodities and/ or Services Purchased:

Fax Machine Maintenance	First Aid Supplies	Serums	Toxoids
Vaccines			

Insurance

222 E University Avenue, Basement ♦ Gainesville, FL 32601

P. O. Box 490, Station 60 ♦ Gainesville, FL 32602-0490

Contact(s):

Anna Botha

(352) 334-5045

(352) 334-3102 fax

bothaak@cityofgainesville.org

Commodities and/ or Services Purchased:

Administrative Services	Dietician Services	Insurance	Paper—All Types
Risk Management	Video Camera Equipment		